

STUDENT AGREEMENT

**for the Erasmus Mundus Joint Master (EMJM) in Sustainable Forest and Nature
Management (SUFONAMA)**

**The SUFONAMA coordinating institution, University of Copenhagen, represented by
Professor Niels Strange,**

on behalf of the SUFONAMA Consortium formed by the following Partner Institutions:
University of Copenhagen (UCPH), Denmark; Bangor University (BU), United Kingdom;
University of Padua (UP), Italy; University of Göttingen (UGOE), Germany; Swedish University
of Agricultural Sciences (SLU), Sweden.

and the student

First name:

Last name:

agree on the following terms and conditions:

1. General provisions

- 1.1. The Partner Institutions will endeavour to provide the student with teaching and instruction, supervision, assessment, and support services of a professional standard.
- 1.2. Relevant information concerning the structure and organisation of SUFONAMA is available via the SUFONAMA website: <http://sufonama-em.eu/>.
- 1.3. The official enrolment date of the SUFONAMA Erasmus Mundus student is 1 September 2024.
- 1.4. The student will obtain assistance from relevant administrative units of Partner Institutions (Study Administration, International Office, Career Centre etc.) with general administrative formalities regarding visa and residence permit, accommodation, admission and enrolment, course registration, examinations, registration with local authorities etc.
- 1.5. During the two-year programme (120 ECTS), the SUFONAMA student must be formally enrolled at two different Partner Institutions for one academic year (60 ECTS) each.
- 1.6. The country location of the two Partner Institutions must be different from the country of residence of the student at application stage.
- 1.7. Local rules and regulations of the Partner Institution at which the student is enrolled and accumulating ECTS apply to courses and modules that are followed, grading of courses and modules, reexams, consultation and appeals of graded work etc.
- 1.8. The student commits to behave in a responsible and ethical manner during their studies. They will commit no fraudulent act (such as, but not limited to, plagiarism of (academic) work, cheating, falsification). They furthermore declare not to misuse or abuse the access that is granted as part of SUFONAMA to facilities, equipment, and installations etc. Breach of this commitment on the part of the student will be treated by the relevant local and

SUFONAMA governing bodies and may cause the exclusion of the student from the SUFONAMA programme.

- 1.9. The student is expected to be present at the first- and second-year institutions, participate in teaching, and contribute to the study environment. Teaching is done through physical presence, not online (unless explicitly stated by the university).
- 1.10. Upon completion of the SUFONAMA programme (120 ECTS), the student will receive a Double Degree: a degree from each of the Partner Institutions at which they have completed one full year (60 ECTS) of SUFONAMA studies in accordance with both the applicable local and general SUFONAMA rules and regulations.
- 1.11. Depending on the pathway (mobility-track) followed during the SUFONAMA programme, the student can obtain the following degrees issued in accordance with local regulations:
 - UCPH: Master of Science (MSc) in Forest Ecosystems, Nature and Society
 - BU: MSc in Sustainable Forest and Nature Management
 - UGOE: MSc in Sustainable Forest and Nature Management
 - UP: Laurea Magistrale in Forest Science
 - SLU: MSc with a major in Forestry Science
- 1.12. The SUFONAMA Consortium is exonerated from any responsibility for accidents, illnesses, injuries, issues related to delays in visa/residence permit application procedures, losses or damages to persons or goods resulting from or in any way related to the activities that are object of the present contract.

2. Survey, evaluation, and association

- 2.1. The SUFONAMA Erasmus Mundus student is expected to participate in SUFONAMA programme surveys and evaluations as well as cooperate with Erasmus+ Erasmus Mundus Joint Master (EMJM) surveys from the European Union's Education and Culture Executive Agency (EACEA).
- 2.2. The SUFONAMA Erasmus Mundus student is encouraged to become a member of the *Erasmus Mundus Students and Alumni Association (EMA)* <http://www.em-a.eu/>.

3. Insurance coverage

- 3.1. The SUFONAMA Consortium will facilitate insurance coverage for the student in accordance with Erasmus Mundus requirements set by the European Union's Education and Culture Executive Agency (EACEA).
- 3.2. The insurance provider in use is DR-WALTER.

4. Modification of the Student Agreement and dispute resolution conditions

- 4.1. Any alteration to the present Student Agreement must be communicated in writing.
- 4.2. In case of complaint, the student may appeal to the SUFONAMA Consortium Committee who will consider the issue and will solve it within a month. However, for a specific complaint about a specific service or facility provided by a Partner Institution, the student shall invoke the complaint procedure of that institution.

- 4.3. Without prejudice to the general consequences laid down in national law applicable in the present Student Agreement, the SUFONAMA Consortium reserves the right to cease the effects of the present agreement, without recourse to any juridical procedure apart from adequate communication to the student.

5. Applicable to SUFONAMA Erasmus Mundus scholarship holders

- 5.1. The start date of the SUFONAMA Erasmus Mundus scholarship is 1 September 2024.
- 5.2. The SUFONAMA scholarship holder declares not to have already benefited from a previous Erasmus Mundus scholarship.
- 5.3. The SUFONAMA Erasmus Mundus scholarship amounts to a maximum of EURO 1,400 per month.
- 5.4. The SUFONAMA Erasmus Mundus scholarship is allocated by the EU on a pro-rata basis. Hence it is calculated monthly for up to 24 months based on the actual number of days the scholarship holder is formally enrolled in the programme.
- 5.5. In case of interruption of enrolment, a given monthly scholarship allocation will be accordingly reduced based on the pro rata calculation.
- 5.6. The SUFONAMA Erasmus Mundus scholarship holder is obligated to inform the SUFONAMA administration (sufonama@science.ku.dk) of any interruption in advance of or at the latest by its entry into force – for example due to formal withdrawal from the programme or in case of approved maternity leave, sick-leave or similar formal absence from the programme.
- 5.7. Upon arrival at a Partner Institution, each scholarship holder is required to inform the SUFONAMA administration of changes to their address, tax identification number and bank account. The scholarship funds will be transferred to this account.
- 5.8. If a change occurs in the SUFONAMA Erasmus Mundus scholarship holders bank account details, he/she is responsible for promptly communicating any change of bank details to the SUFONAMA administration (sufonama@science.ku.dk).
- 5.9. The first payment of the SUFONAMA Erasmus Mundus scholarship is transferred by the SUFONAMA administration once the scholarship holder has informed the SUFONAMA administration (sufonama@science.ku.dk) of the relevant bank details and has verified their presence in person. The scholarship is expected for disposal by the end of September.
- 5.10. The SUFONAMA Erasmus Mundus Scholarship is transferred monthly hereafter and is expected at the disposal on the last bank day of the month.
- 5.11. SUFONAMA Erasmus Mundus scholarship payments will cease after the nominal two-year duration (24 months) of the SUFONAMA programme or in case of de-registration/withdrawal from the SUFONAMA programme.
- 5.12. The SUFONAMA Erasmus Mundus scholarship holder commits to reimburse the SUFONAMA Consortium for any scholarship funds received which exceed the period of enrolment in the SUFONAMA programme (e.g., if the scholarship recipient has received the monthly scholarship payment for November in the last week of October and withdrawn from the programme per 1 November).
- 5.13. The SUFONAMA Erasmus Mundus scholarship holder is obliged not to receive any other scholarship or subvention financed by the European Union under other Community programs.

By signing this Agreement, I declare that I have read, understood, and accept the conditions laid down in the agreement and that I inform the SUFONAMA administration (sufonama@science.ku.dk) in case of not meeting or not being able to meet the requirements as they are outlined in this agreement.

SIGNED AS AGREED BY

The SUFONAMA coordinating institution represented by Professor Niels Strange on behalf of the SUFONAMA Consortium

and the student,

Date:
Place:
Signature

Date:
Place:
Signature

DRAFT